

SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

Annual School Plan 2019/2020

Theme: Together We Thrive

Major Concern 2 : Excelling Students' Core Values and Potential

Targets	Strategies/Tasks	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
A. To cultivate students' positive values and enhance their interpersonal relationship	<p>1. To develop students' core values (love and concern, respect, and sense of commitment)</p> <p>a. Promotion of positive values in the morning assembly by different committees will be carried out.</p> <p>b. A variety of activities and programmes will be implemented to develop students' virtues.</p> <p>c. Class periods will be arranged to cultivate students' values and attitudes in a structured framework.</p> <p>d. Cultural Exchange Week will be arranged.</p> <p>e. Courtesy Week will be conducted.</p> <p>f. Inter-class Board Design and Slogan Competitions will be organized.</p>	<ul style="list-style-type: none"> • At least 1 committee promoted one positive value in the morning assembly each month. • 70% of students satisfied the activities and programmes • Different theme-based class periods were implemented in junior and senior forms. • 70% of students satisfied with the Cultural Exchange Week. • A courtesy ambience was created. • The Inter-class Display Board Design Competition was held and at least one slogan was submitted by each class in the Slogan Competition. 	<ul style="list-style-type: none"> • Records • Teachers' observation • Surveys and statistics • Feedback from teachers and students 	Whole year	<ul style="list-style-type: none"> • Career Education Committee i/c • Discipline Committee i/c • ECA Committee i/c • Environmental Education Committee i/c • Guidance Committee i/c • Health & Sex Education Committee i/c • MNE Committee i/c • Service Education i/c • Other Languages KLA Coordinator • Morning Assembly Team • Class Teachers 	<ul style="list-style-type: none"> • School funding • Clerical support from TAs
	<p>2. To enhance peer support among students</p> <p>a. Summer programme for pre-S.1 students and Circle Time for S.1 students will be conducted.</p>	<ul style="list-style-type: none"> • S.1 students agreed that the programmes helped them adapt the new school environment. 	<ul style="list-style-type: none"> • Feedback from teachers and students • Teachers' observation • APASO 	Whole year	<ul style="list-style-type: none"> • Guidance Committee i/c • ECA Committee i/c • Academic Promotion Committee i/c • Mathematics HOD • PE HOD 	<ul style="list-style-type: none"> • PTA Fund

	<ul style="list-style-type: none"> b. After-school sports and aesthetic development classes will be carried out for S.1 students. c. Uniform teams (scout, red cross, and air cadet) will be organized for S.1 students. d. S.2 Team Building Activity will be held. e. “Big Brothers Big Sisters” Programme will be implemented. 	<ul style="list-style-type: none"> • 80% of S.1 students enjoyed the after-school classes. • 80% of S1 students satisfied with the training of the uniform teams. • 80% of S2 students found the activity useful. • Students enjoyed the activities organized under the “Big Brothers Big Sisters” Programme. 				
B. To assist students to do life planning and gain foresight in career development	<p>1. To guide students to set life goals via individual / group counseling</p> <ul style="list-style-type: none"> a. School-based workshops about personal growth will be organized for each junior form. b. Goal-setting and self-evaluation campaign will be conducted to equip students with the skills to set their short- and long-term goals. c. Individual/group counseling targeted especially at S.3 and S.6 will be conducted to help match their personality traits with career inclination. d. S.4 Day Camp and Follow-up Session will be arranged to help students to cope with learning difficulties. e. S.6 class teachers will be briefed with the information relating to students’ multiple pathways. 	<ul style="list-style-type: none"> • 70% of students satisfied with the workshops. • Students’ habits of goal setting and self-evaluation were cultivated. • 70% of the students found that individual/group counseling had facilitated them to do life planning. • 70% of the students found that the day camp were useful for their study. • S.6 teachers found the information useful to their students. 	<ul style="list-style-type: none"> • Records • Statistics • Students’ feedback • Teachers’ observation 	Whole year	<ul style="list-style-type: none"> • Guidance Committee i/c • Careers Education Committee i/c • Class Teachers 	<ul style="list-style-type: none"> • School funding

	<p>2. To seek various career opportunities for students</p> <p>a. An array of company visits and career-related programmes will be arranged for students.</p> <p>b. Parents will be invited to share their job experience and professional knowledge with students.</p> <p>c. Recruitment talks will be arranged.</p> <p>d. Internship programmes and job shadowing activities will be arranged.</p> <p>e. A school-based career expo will be held for S.4 and S.5 students.</p>	<ul style="list-style-type: none"> • Various visits and programmes were organized for students to learn more about their study and career opportunities. • Parents were invited to share their professional knowledge and career experience. • At least 2 recruitment talks were organized. • Opportunities of job internship were seized for senior form students. • 80% of students find the activities useful. 	<ul style="list-style-type: none"> • Records of programmes offered to students • Survey • Students' feedback • Statistics 	Whole year	<ul style="list-style-type: none"> • Careers Education Committee i/c • PTA i/c 	<ul style="list-style-type: none"> • School funding
C. To maintain close liaison with alumni for the betterment of student development	<p>1. To develop close connection between alumni and the school.</p> <p>a. Home-coming Day or Alumni Night will be arranged.</p> <p>b. Database of alumni will be set up and school messages will be sent to alumni through social network.</p> <p>c. Achievements of distinguished alumni will be posted on the school web-page.</p>	<ul style="list-style-type: none"> • At least 20 alumni joined the Home-coming Day or Alumni Night. • Database with contact number and email address was set up. • News of distinguished alumni were updated. 	<ul style="list-style-type: none"> • Teachers' feedback • Database record • Record of school web-page 	Whole year	<ul style="list-style-type: none"> • Alumni Association 	
	<p>2. To explore the learning opportunities provided by the alumni to the current students.</p> <p>a. Distinguished alumni will be invited to give talks about their inspiring personal growth / study skills / work experiences.</p>	<ul style="list-style-type: none"> • At least 4 alumni were invited to share their stories with students. 	<ul style="list-style-type: none"> • Students' feedback • Record 	Whole year	<ul style="list-style-type: none"> • Alumni Association • Careers Education Committee i/c 	

	b. Mentorship programme will be arranged.	<ul style="list-style-type: none"> At least 10 mentors could be recruited and matched with 20 senior form students. 				
D. To strengthen students' spirit of doing community services	1. To equip students with the essential skills and knowledge of doing social services. <ol style="list-style-type: none"> NGOs will be invited to give talks to students about different types of services. Training workshops will be held for S.2. Volunteer training will be co-organized with NGOs for S.4 and S.5 	<ul style="list-style-type: none"> At least 2 talks were organized. At least 1 workshop was conducted for S.2 students. Structured volunteer training was conducted for S.4 and S.5 students. 	<ul style="list-style-type: none"> Students' feedback Teachers' observation 	Whole year	<ul style="list-style-type: none"> Service Education 	
	2. To provide students with ample opportunities of doing voluntary service. <ol style="list-style-type: none"> Various kinds of voluntary services both inside and outside school will be arranged. A Service Award Scheme will be carried out. Joint school service project will be organized. 	<ul style="list-style-type: none"> 80% of S.3 – S.5 students participated in at least one service inside and outside school respectively. 60% of the participants successfully completed the Service Award Scheme. At least 1 joint school service project was organized. 	<ul style="list-style-type: none"> Service Record Students' feedback Teachers' observation 	Whole year	<ul style="list-style-type: none"> Service Education 	
	3. To promote a positive attitude of students to serve the under-privileged countries or other communities in need. <ol style="list-style-type: none"> Service tour will be organized. 	<ul style="list-style-type: none"> At least 1 service tour was organized. 	<ul style="list-style-type: none"> Service Record Students' feedback 	Whole year	<ul style="list-style-type: none"> Service Education 	